

Instructions for authors

Launched in 1989, *Dermatology in practice (DIP)* is the UK's longest-running review-based journal dedicated to dermatology. DIP aims to inform a wide array of healthcare professionals by reviewing therapeutic developments and offering practical guides to the treatment of diverse skin conditions.

DIP welcomes submissions of articles that describe original research, present clinical and/or therapeutic updates accompanied by analysis and discussion, provide critical reviews of clinical, therapeutic, social, ethical or economic aspects of dermatology, or describe and discuss case studies. All submitted material must be in English and original (previously not published or submitted elsewhere), and any statements that might be construed as being potentially defamatory must be avoided. Authors are encouraged to read/reread these instructions prior to submission to ensure that articles conform with DIP's requirements. All articles should be submitted in Word or Rich Text format to: dip@hayward.co.uk

1. Publishing your article in DIP

Any author wishing to publish in DIP is encouraged to carefully read these instructions for authors. In addition, potential authors are strongly advised to read past issues to familiarise themselves with DIP content type and style.

On submission, your article will be reviewed by the journal's Editor and Editorial Board, who reserve the right to revise material and/or request amendments. Hayward's Editorial Department also reserves the right to amend material during production in accordance with Hayward house style and the demands of space, layout, etc. Hayward publishes in British English and will therefore edit your article using British English spelling and grammar/punctuation.

Once your article has been edited and styled, proofs will be sent to the designated author, so that edited material can be reviewed and approved before publication. At this point, authors are encouraged to keep corrections to a minimum. Responsibility for the accuracy of articles rests solely with the author(s).

Upon acceptance for publication, copyright in all languages and all media lies with the Publisher. The Publisher grants the author(s) the right to use the published article for personal use only. If your institution requires you to deposit a copy of your article within their institutional repository, please let us know and we will send you an appropriate file for upload.

2. Manuscript format

2.1 Title page

All articles submitted to DIP must be preceded by a title page, which should include:

- A concise, informative title (including subtitle, if appropriate)
- The full names, qualifications, job titles and affiliations of all authors (including full contact details – email and telephone – of the corresponding author. Contact details will not be published but will be used for proof checking and correspondence with Hayward. However, names qualifications and affiliations are required for publication)
- The preferred times for contact and any planned absence during the duration of the editorial process
- A list of keywords for the article (maximum 10–12)
- A short (150 word) precis/abstract, summarising the article, should be provided, along with three to five key points. The abstract will be published online and the key points will be printed alongside the article.

2.2 Main body of text

Articles should include an introductory paragraph, with text broken up under subheadings to aid readability. Article length should be limited to 1,200–1,800 words.

2.3 Figures, tables and illustrations

Dermatology is a very visual specialty. The inclusion of illustrations is therefore strongly encouraged. These should be supplied in a separate document (or loosely as individual JPEGs/TIFFS) with only a place holder (eg, insert figure one here) within the text. All figures and tables must be supplied with a corresponding caption.

Illustrative material must be submitted electronically and at high resolution (minimum 300 dpi) at final print size, in JPEG, TIFF or EPS format.

Rights and permissions

Any figures previously published (including online) must be accompanied by the written consent of the copyright holder (who will not necessarily be the originator of the figure), with an acknowledgement included in the caption, and the full details of the source included in the reference list or caption. Image permissions should be provided upon article submission. Permission is needed in all forms and media.

Any original photographic material will be credited to the author, who will be responsible for obtaining informed patient consent, if so required (for further details, please refer to section 2.9).

2.4 References

As in all scientific and medical journals, statements and claims should be backed up with clear and appropriate primary references. Please note that due to space constraints, we encourage authors to limit the number of references to a maximum of 15. The Hayward Editorial Department reserves the right to ask the author to clarify any discrepancies between statements made in the article and the references listed.

References in the text should be identified in superscript Arabic numerals and listed sequentially at the end of the article as they appear in the text. When preparing the reference list, the Vancouver reference style should be adopted as follows:

Journal articles:

Author(s)' surname(s) in full, followed by first name initials (eg, Smith JT). If more than five named authors, then only the first three should be credited, followed by *et al.*
Title of the article
Journal title abbreviated according to the style found in Index Medicus
Year of publication, volume number in bold (issue/supplement number if applicable), and first and last page numbers

For example

Friesema EC, Docter R, Moerings EP *et al.* Identification of thyroid hormone transporters. *Biochem Biophys Res Commun* 1999; **254**: 497–501.

Books:

Author(s)' surname(s) in full and initials of first names
Book title
Place of publication and publishing house
Year of publication and relevant page numbers
Those of multiple authorship should also include the chapter and article title, first and last page numbers, and editor(s)' surname(s) in full and initial of first names

For example

Kohner EM, McLeod D, Marshall J. Diabetic eye. In: Keen H, Jarret H (eds). *Complications of Diabetes*. London: Edward Arnold, 1982: 57–58.

A complete guide to Vancouver citing style can be found at <http://www.ncbi.nlm.nih.gov/books/bv.fcgi?rid=citmed.TOC&depth=2>

2.5 Acknowledgements

Only the help of those who have made substantial contributions to the submitted material (excluding secretarial assistance) should be acknowledged.

2.6 Measurements and abbreviations

Measurements should be given in the units in which they were made, but non-international units should be accompanied by their equivalent units in the international system (SI). The principal exceptions to this rule include blood pressure (mmHg) and haemoglobin (g/l).

Abbreviations should be fully expanded at first mention.

2.7 Products and indications

Authors should be aware that reference to unlicensed products and/or uses outside products' licensed indications could be construed as recommendations and, therefore, should be avoided.

2.8 Declaration of interest

Upon article submission, a brief declaration of interest is required, which will be published at the end of your article. If you have no interests to declare, we recommend the statement: "The author(s) declare(s) that there is no conflict of interest". If no declaration is made, the statement "None declared" will be added.

2.9 Patient consent

Any articles including identifiable patient information (such as photographs) should be accompanied by a patient consent form. Hayward can supply templates if necessary.